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Topic 1, Volume A

QUESTION NO: 1

While facilitating a class an instructor uses a variety of questioning techniques. Which of the following BEST describes the benefits?

- **A.** Challenges learners, involves them and helps to monitor their progress.
- **B.** Establishes an environment that supports learning, and maintains focus on meeting stated learning objectives
- C. Facilitates group dynamics in a positive way, while encouraging respectful interactions.
- **D.** Keeps the learners engaged as to what is coming next and conveys the importance of their knowledge.

Answer: A Explanation:

QUESTION NO: 2

An instructor is conducting a virtual class and finds that several learners do not have computer systems that actually meet the guidelines for the course. Due to this, certain required shared applications will not work for them. Which of the following represents the BEST action for the instructor?

- A. Contact the course coordinator to remind learners of the requirements
- **B.** Remove the sharing of applications as the entire class cannot participate.
- **C.** Change the applications that are shared to ones that are compatible to all systems
- **D.** Request the learners use systems that are compatible with the course.

Answer: D Explanation:

QUESTION NO: 3

An instructor asks a question and a learner provides an incorrect answer that has nothing to do with the question asked. Which of the following is the BEST response?

- **A.** Ask another learner to provide an answer to the question.
- **B.** Repeat the question exactly as originally stated.
- **C.** Rephrase the question completely and ask it again.
- **D.** Reprimand the learner for their response.

Answer: A Explanation:

QUESTION NO: 4

An instructor is preparing to start a class where several learners have arrived late due to bad weather. The general mood of the learners is poor. Which of the following is the BEST way to handle this situation?

- **A.** Use humor that will create a positive mood.
- B. Tell the learners that the class will run late that day
- C. Have the learners introduce themselves.
- **D.** Proceed with the course material.

Answer: A Explanation:

QUESTION NO: 5

An instructor wants to demonstrate a technical topic that requires a certain procedure. Which of the following is the BEST way to achieve this?

- **A.** Have the learners brainstorm ideas on the topic.
- **B.** Have the learners role play the topic.
- **C.** Hold an open discussion on the topic.
- **D.** Show the learners via a desktop sharing demonstration.

Answer: D Explanation:

QUESTION NO: 6

A contract instructor has been hired to teach a course with twelve learners. After surveying the learners it is identified that half of the class is not familiar with the subject being taught. Which of the following should the instructor do to help the entire class achieve success?

- **A.** Contact the training manager for suggestions on how to proceed.
- **B.** Teach to the more experienced learners; the others will catch up.

- C. Make the six learners that already know the material wait until the other learners catch up
- **D.** Cancel the class and then divide the class into two difference courses.

Answer: A Explanation:

QUESTION NO: 7

An instructor has a class of learners who are required to attend. Most of the learners are not paying attention or participating. Which of the following will increase the level of learner motivation?

- **A.** Explain to the learners that the material is really interesting and they might want to pay attention.
- **B.** Ask the learners if there is something more relevant they would prefer to learn.
- **C.** Explain to the learners the skills they learn by taking this class could lead to career benefits.
- **D.** Explain to the learners that they are only in class for a few days, and to make the best of it.

Answer: C Explanation:

QUESTION NO: 8

The Human Resources department is conducting a class for new employees when the air conditioning stops working. Which of the following should the instructor do FIRST?

- **A.** Report the incident to the maintenance department
- **B.** Tell the employees it is not unbearable and continue with the course
- **C.** Cancel the class and reschedule the class for another time.
- **D.** Continue on with the instruction ignoring the temperature issue.

Answer: A Explanation:

QUESTION NO: 9

At the beginning of a training session, a trainer instructed the learners to use Brand X computers because the instructional design assumes Brand X computers. Many learners objected. They felt that since they will be using Brand Y computers at work, they should work on Brand Y computers