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Adobe Acrobat X Pro Recertification

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QUESTION NO: 1

You want to display the First Page and Last Page buttons on the Page Navigation toolbar. What should you do?

- A. Right-click the toolbar and choose Page Navigation > First Page and Last Page
- B. Right-click the toolbar and choose Page Navigation > Previous View and Next View
- C. Choose View > Page Navigation > Previous View and Next View
- **D.** Click the Quick Tools button on the toolbar and add the buttons

Answer: A

Reference:http://blogs.adobe.com/acrolaw/2012/03/customizing-acrobat-x-common-tools/

QUESTION NO: 2

Which two actions will quickly add a tool displayed in the Tools pane to the Quick Tools toolbar? (Choose two.)

- A. Drag the tool's icon to the Quick Tools toolbar
- B. Drag the tool's grabber bar to the Quick Tools toolbar
- C. Right-click the tool and choose Add to Quick Tools
- **D.** Right-click in the blank area of the Quick Tools toolbar and choose Edit
- E. Right-click the panel name and select the tool you want to add

Answer: A,B

Reference:http://help.adobe.com/en_US/acrobat/X/pro/using/WS58a04a822e3e50102bd6151097 94195ff-7feb.w.html

QUESTION NO: 3

You are currently viewing the contents of an open Tools panel. You want to open an additional panel while keeping the previous panel open. How can you access the Allow Multiple Panels Open option?

- **A.** Right-click on the panel that you want to keep open
- **B.** Choose View > Show/Hide > Toolbar items
- C. Click on the fly-out icon at the top of the tools panel and select Allow Multiple Panels Open
- D. Display the Properties Bar

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Answer: B

Reference:http://help.adobe.com/en_US/acrobat/X/pro/using/WS58a04a822e3e50102bd6151097 94195ff-7feb.w.html(task panes, third bullet)

QUESTION NO: 4

You have selected a background color in Preferences. In which View mode will the document display over the background color?

- A. Read mode
- B. Show/Hide
- C. Page Display
- D. Full Screen mode

Answer: D

Reference:http://help.adobe.com/en_US/acrobat/X/pro/using/WSe6c6ee3e336ebb13-630c189912be99aedab-7fff.html(background color)

QUESTION NO: 5

You are viewing a PDF file in Full Screen mode. By default, what happens when you right-click on the page anywhere other than over a hyperlink?

- A. You will exit Full Screen mode
- B. You will navigate forward one page
- C. You will navigate back one page
- D. You will display the Full Screen navigation buttons

Answer: D

Reference:http://acrobatusers.com/assets/collections/tutorials/legacy/id_1778/ACROHELP.PDF(page 60)

QUESTION NO: 6

You are trying to locate all of the occurrences of a specific word in your PDF document. You want to display the results in a list view. Which should you choose?

- A. Edit > Find
- **B.** Edit > Advanced Search
- C. Tools > Recognize Text > In This File
- **D.** Tools > Recognize Text > In Multiple Files

Answer: A

Reference:http://help.adobe.com/en_US/acrobat/X/pro/using/WS58764944-1560-41fe-B533-BE0551D3DC38.w.html

QUESTION NO: 7

Which statement about using the Adobe PDF Printer to create a PDF document is true?

- **A.** The Adobe PDF printer creates untagged PDF files.
- **B.** You can automatically create bookmarks when using the Adobe PDF Printer.
- C. You do NOT have access to PDF conversion settings when using the Adobe PDF Printer.
- **D.** The Adobe PDF Printer will automatically detect and create hypertext links in your documents.

Answer: A

Reference:http://help.adobe.com/en_US/acrobat/X/standard/using/WS58a04a822e3e50102bd615 109794195ff-7f2e.w.html(see the note)

QUESTION NO: 8

You are creating a document from Microsoft Word 2007. Which should you choose in order to customize which paragraphs will automatically become bookmarks?

- **A.** In the Insert tab, in the Links group, click Hyperlink
- **B.** In the Insert tab, in the Links group, click Bookmark
- C. In the Acrobat tab, in the Review and Comment group, click Acrobat Comments
- **D.** In the Acrobat tab, in the Create Adobe PDF group, click Preferences

Answer: B Explanation:

QUESTION NO: 9